



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: office@longstrattontowncouncil.gov.uk

Tel: 01508 530524

Minutes of the Events Committee meeting held on Monday 24th June 2024 at 7:00pm in the Town Council Pavilion

In attendance: Councillors Judith Baker, Louise Mundford, Helen Dickerson, David Willis, Justin Harris and Florence Morimont.

Becky Buck, Town Council Clerk.

Jessica Lawton, Community engagement officer.

Molly Hallet, Apprentice.

1. To consider apologies for absence

Councillors Kelly Lunness and Katrina Thompson gave their apologies. These were accepted by the committee. In the absence of Councillor Lunness and Councillor Pochin, Councillor Louise Mundford was nominated Chairman for this meeting.

2. To receive disclosures of interest and dispensation

There were no disclosures of interest or dispensation received.

3. To confirm minutes of meeting held 7th May 2024

The minutes of the meeting held 7th May 2024 were approved by the Committee and signed by the Chairman as a true record.

4. To receive an update on attractions contracted for summer event

J.Lawton gave an update on all attractions/stalls/performers etc.

Drinks:

LSTC Bar

WI serving teas, coffees and cakes in Pavilion

Food vendors:

Brunch Bar

Pommarola Pizza

German sausage stall

Treat Trailer (Nachos, popcorn, waffles, slush)

Ice Cream van

(Hog Roast unfortunately had to cancel)

Signed.....Date.....



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Performers:

(South Norfolk Youth Symphonic Band unfortunately had to cancel)

Encanto character singing two songs then meet and greet at the stage area (1pm till 1.45pm)

James D Party Time (2pm till 4pm)

Bingo with Alan (4.15pm till 4.45pm)

Live music by Emily and Jon (4.45pm till 6pm)

Stalls:

Tombola (children's and adults)

Vintage Horse Box gifts

St Marys Church raffle

Army Cadets

Girlguiding

The Norfolk Lymphoma Group (teddy bear raffle)

Pebbles and Sea glass pictures

Dog biscuits and natural treats

Youth Workers

Leisure centre stall 1

Leisure centre stall 2

Plate smash

Stacy's cake, sausage rolls and drinks

Homescape Interiors

Jewellery

Resin crafts

LSHS Student fundraising stall

Watton fresh start for hens

Artificial flowers and wreathes

Octavius

Kracken Bakes

Crochet items

Sweets/fudge

Hook a Duck

Handmade gifts

Lollipop game

Possibly Scouts

Possibly someone advertising their photography and drone business

Possibly Earthworks subcontractor (of Octavius) bringing a 3t digger

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Attractions:

Inflatable obstacle course (space needed 16.2m x 4m)

Giant football dartboard (6m x 6m)

Fire engine (in car park 2-4pm)

Kids Karts

(The Youth Workers stall will also have the giant Jenga, giant noughts and crosses, giant snakes and ladders and giant connect 4)

Possible Police car

Seating:

30 straw bales

Flyer says 'bring a picnic blanket and chairs'

First aid:

St Johns Ambulance

Advertising:

Website

Facebook

Instagram

Front cover of Julys Sextons Wheel

Flyers delivered to all LS residents by Mr Sutton

Posters around the town

E-mailed all local schools

E-mailed all local Parish Councils

Online EDP events page

Will put up A frames

Two large banners (one on the playing fields and the other at the Coop)

Further discussions were had regarding bingo prizes kindly organised with Katrina (Vintage Horse Box gifts), safety barriers needed, price for obstacle course run (the committee agreed on £1 for 2 runs), having the Sum up machine available at the bar, useful signage around the whole event, other prizes.

5. To receive an update on the classic cars

Unfortunately, Katrina and Mike have had no interest from people wanting to bring classic cars/vehicles to the summer event.

6. To review the intended layout

The final map layout was laid out for the committee. All agreed on the positioning of all the stalls and attractions.

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7. To discuss and decide on volunteers

A volunteer list was shared with the committee and all agreed on which activity they could help with. Times of set up were discussed and what needed to be done.

8. AOB (for discussion only)

There was no other business discussed.

After discussing any other business, the Chairman closed the meeting at 8.00pm

Signed.....Date.....