



Long Stratton Town Council

Action Plan for 2023-2028

Long Stratton Town Council through Neighbourhood Plan consultations received various comments from the residents of Long Stratton regarding the community aspirations that they would like to see delivered in Long Stratton.

These aspirations have been used to create a 5-year action plan that will be used by Long Stratton Town Council to create a more detailed action plan on an annual basis to deliver what the community wants.

Not all aspirations can be delivered, this document will also detail those and will give reason as to why.

Target dates will be for the year end unless a specific date is known. Dates will be amended to stretch the 5 year period when more information is known as to what achieving the community aspiration is required.

This document is a living document and therefore will be amended throughout the 5 years to reflect the work that has been carried out; and to add and/or amend aspirations listed. The action plan will be reviewed quarterly by Finance and Policy Management Committee.

Area	Community Aspiration	Action	Target Date	Update
Social engagement, health & wellbeing	More community events	LSTC deliver a Christmas event to bring the community together with the aim to permanently increase Community events in Long Stratton. Edit, the Council are supporting the community with a Christmas and Easter event whilst maintaining the summer event.		Now delivering 2 events PA. Not enough capacity to deliver more at this stage. As the Town grows and therefore the team could look to put on an additional event, potentially Easter or Fireworks. If the community pull out of running the event.

Social engagement, health & wellbeing	Town Councillors walking round and interacting with residents.	To promote Town Councillors profiles on the website. To have a Town Council surgery where residents can meet with Councillors to discuss matters that concern them.	July 2024	With a Full Council with no vacancies, the Council need to promote the work the Council undertakes and raise the profile of members and Council.
	Counselling & mental health services	LSTC fully support the delivery of these services however we do not have the power to engage directly with providing these services. Clerk to look into whether there is an obligation to members of staff. Mental health training to be looked at.	Ongoing	Town Clerk has undertaken training on Mental Health in the workplace. Council could explore offering employee benefits in paying for private counselling for those in need.
	Reducing anti-social behaviour	LSTC will work towards reducing ASB by working closely with the Police and third-party organisations. Uniforms will be purchased to increase Town Council visibility.	Ongoing	Working closely with the police and restorative work being carried out where viable. Additional CCTV cameras being quoted. ID badges to be sought.
	Youth Shelter	To provide a place for older children to sit which is designed for them	Completed	Researching different options and price
	Youth Café	To provide a hang out internet style café for children up to the age of 18	April 2028	Look at the funding there is available and the premises that might make suitable locations and form a business plan for a feasibility study. Youth worker employed and is engaging with children. Aiming to start a youth café at the pavilion in the Summer Term.

				We will need to source storage. Still looking for a permanent venue.
	Tourist Information Style Leaflet	To promote PROWS and places of historic interest as well as information about the local area	Ongoing	
Area	Community Aspiration	Action	Target Date	Update
Street Furniture	Seating away from the A140	Review of all the seating within Long Stratton to support the community. Potentially coincide with delivery of the bypass.	April 2025	Delivery of the bypass to commence in 2024. Would like to get them numbered and on a proper asset register. Asset register now digitalised, project for the apprentice in the summer to log the dog bins. Using restorative work where possible.
	Seating areas at bus stops			
	More litter bins	Review of litter bins in village	April 2024	
	More dog bins	Review of dog bins in the village, care given to having bins where dogs are regularly walked.	April 2024	
	Cleaning of existing street furniture	Groundsman to undertake monthly visual inspections and carrying out cleaning as and when required	Ongoing	
Area	Community Aspiration	Action	Target Date	Update
Green Spaces	Dog run area	Open space provision for dog walking to be an ongoing priority for LSTC. Literature identifying dog walking areas surrounding Stratton to be provided.	Ongoing	Researching the byelaws although in the absence of the byelaws Dogs in open spaces is covered but the Dog Fouling on Land Act 2006.

Green Spaces				Contacted Norfolk Homes/ Land to ask what the timeline is for parcels of open space etc will be devolved to the Council so that actions can be taken to deliver these services.
	Provide crossing spaces to preserve public footpaths	Public Rights of Way are the responsibility of Norfolk County Council. LSTC to work with Nfk CC and the footpath warden to preserve and improve accessibility to PROWs	Ongoing	
	A historic walk with guide signs	LSTC to provide literature identifying PROW's. Work with Nfk CC to ensure PROW's have wayfarers.		
	Running track	Review of open space to accommodate a running track, Future safeguarding of land as part of the 1800 development to secure a running track.	Ongoing	Contacted Norfolk Homes/ Land to ask what the timeline is for parcels of open space etc will be devolved to the Council so that actions can be taken to deliver these services.
	Sufficient open space for the size of the Town	LSTC do not have the ability to purchase land surrounding Long Stratton to secure sufficient open space.		Neighbourhood plan policies in place to safeguard provision of open space with any new development. Contacted Norfolk Homes/ Land to ask what the timeline is for parcels of open space etc will be devolved to the Council so that actions can be taken to deliver these services.

Green Spaces	Quiet spaces to relax in	Literature promoting open spaces with seating to be written.	Ongoing	
	Hedgehog Highways	Commitment to undertake research to find out more	September 2024	With the delivery of the new homes Hedgehog highways have been purchased and are available to the community.
	Open spaces for older residents where they can sit and walk in a park environment.	Review of playing fields and memorial gardens to ensure they are accessible to all. Literature promoting open spaces with seating to be written.	April 2025	To be looked at by the Leisure committee once the bypass has concluded.
	Plant more trees and flowers in the Town centre	Review to be undertaken. Consideration given to maintenance costs and pollution from the A140	April 2025	To be looked at by the Leisure committee, once the bypass has opened.
	Increase upkeep of green areas from 3 to at least 5 times per year Cut grass verges regularly	LSTC open spaces and verges are maintained fortnightly by Direct Services Officer. Other green spaces are maintained by South Norfolk District Council and Nfk CC. Options for regular maintenance to be explored. Include footpaths and highways	Ongoing	Communications sent to Nfk CC and SNDC asking what the maintenance programme is and what are the opportunities for delegated functions (LSTC receiving a capital sum to undertake the work)
	Memorial Garden improved as open space	Review of memorial gardens to ensure they are accessible to all. Memorial gardens are in the ownership of SNDC	Ongoing	To be looked at by the Leisure committee and liaised with SNDC for improvements.
	Enter into Long Stratton in Bloom	LSTC currently trying to engage with businesses and residents to assist with Long Stratton in Bloom	Ongoing	To be revisited once delivery of the bypass has been concluded.

		Additional promotion to be undertaken on social media and website.		
	Consider fruit trees to plant	Review to be undertaken. Consideration given to maintenance costs and pollution from the A140	April 2025	To be looked at by the Leisure committee.
	Consider a community orchard	To conduct a feasibility study when a suitable area of open space becomes available	April 2025	Ask St Marys if allotment space can be used, alternatively wait for parcels of land to come forward as per 1800 home development.
	Local community vegetable garden	To conduct a feasibility study when a suitable area of open space becomes available	April 2025	
	More allotments	Allotments currently available through the PCC. PCC to be approached in the first instance. To conduct a feasibility study when a suitable area of open space becomes available	April 2025	Parishioners to contact St Mary's in the first instance.
	Village signs to welcome people	Looking for white picket fence style village signs to place on entry points into Long Stratton	April 2024	Aim to achieve this using the Parish Partnership bid 2025/26
	Cycle Path to Tasburgh	To provide connectivity to the services and amenities in Long Stratton	April 2024	Meetings have been held with Tasburgh and Norfolk County Council with District and County Councillors. A consultation event has been scheduled for May (Moved from April 12 th)
Area	Community Aspiration	Action	Target Date	Update
Recreational facilities	Swimming pool	LSTC have explored the feasibility of having a swimming pool. It is not a		

Recreational facilities		project LSTC can pursue at this time due to costs.		
	A new playground for the children with modern equipment	Feasibility studies for all the recreational facilities listed that have not already been approved and any others that LSTC add for consideration. A deliverable plan to be established considering budget requirements, funding streams, risk assessments and prioritisation of delivering play equipment.	May 2023	New play area with 8 new pieces of equipment ordered.
	Zip line			Will need to look at provision for ages 2-5
	A cricket pitch/ all star cricket.			Table tennis now available.
	Full size football pitches and smaller football pitches not on school grounds			Will look into feasibility studies for a cricket pitch and a bigger skate park as and when space becomes available.
	3G pitch			Other ideas to be reviewed when space becomes available.
	Bigger skate park			
	An area for boules and bowling			
	Shallow pool and waterspouts for children in the summer			
	Table tennis			
	Sport equipment			
	Rugby Club			
	Trampolines			
	Tennis courts			
Area	Community Aspiration	Action	Target date	Update
Highways	A road crossing on A140 south of the village	LSTC recognise there is a concern with speeding within the village and therefore have recently commissioned a SAM2 unit which can be used to gather evidence surrounding vehicle movements, speeds and peak times of use. All highways issues are the responsibility of Norfolk CC and as such		A second SAM2 machine has been ordered. Community speed watch was started, is it still running?
	Implementation of traffic calming measures along the Street.			Will review once bypass delivery has been implemented. Working with SNDC on a feasibility study

Highways	Zebra crossing on Swan Lane	LSTC have no power to make changes to the Highway. LSTC are committed to representing the community's concerns and as such will champion change if required with supporting evidence. The proposed bypass is dictated by the Highways department. LSTC will where applicable benefit from the Parish Partnership bid which provide 50% funding towards some highway changes, please be aware there are limitations over what this covers and cost. For more information on Parish Partnership please contact the Clerk.		
	Better traffic lights for pedestrians crossing the A140 near Flowerpot Lane, needs lights to indicate safe crossing for pedestrians		Ongoing	Flowerpot Lane crossing is dangerous, need to look at changing the light change times and ensure the filter for right hand turn works.
	Crossings need improvements			
	Flowerpot Lane risk assessment.		August 2023	
	Flowerpot Lane access to the industrial estate			
	Replace the existing signalised junction between Swan Lane and Star Lane with a raised zebra crossing.			Once the bypass has been delivered a review of vehicular movements and speeding using the SAM2 to occur. Will review the need to pedestrianize Norwich Road as it goes through Long Stratton. Speak with the schools to ensure student safety is being taken care of. Flooding has impacted the village and as a result drains and gullies which is the responsibility of Highways need to be cleared, walk around arranged.
	Traffic calming			
	Review of all the pathways in Long Stratton, programme of works to widen pavement widths and removing obstacles such as railings and pebbled surfaces.			
	No use having a bypass to the opposite side of the industrial estate, traffic will still come through the village, defined access routes need to be enforced by authorities			
Area	Community Aspirations	Action	Target date	Updates

General Town Centre matters And infrastructure	Village needs more maintenance	Direct Services Officer maintains and assesses LSTC owned areas. LSTC investigating maintenance of communal areas supplied by Nfk CC and SNDC. Communications via social media to private residents to look after their properties.		Communications sent to Nfk CC and SNDC asking what the maintenance programme is and what are the opportunities for delegated functions (LSTC receiving a capital sum to undertake the work)
	Maintenance of Churchfields estate	Responsibility of Highways, LSTC have delegated function to maintain planting areas surrounding the traffic calming measure. LSTC committed to representing the community with evidence of unkemptness. (evidence to be pictures, dates and times)		Communications sent to Nfk CC and SNDC asking what the maintenance programme is and what are the opportunities for delegated functions (LSTC receiving a capital sum to undertake the work)
	Make use of historic buildings for reuse	LSTC to log historic buildings in Long Stratton.	April 2024	Requested SNH be listed as Grade 2.
General Town Centre matters and Infrastructure	Doctors surgery	Doctors are private businesses and as such LSTC do not have the power to assist. LSTC committed to working with Swan Lane medical centre to continuously improve services.		
	Drop in Café for all ages	LSTC are currently building a community pavilion that will provide a venue to accommodate these aspirations. LSTC are also committed to providing Long Stratton with a community centre. The Community centre is depicted on the 1800	Review April 2025	Contacted Norfolk Homes/ Land to ask what the timeline is for parcels of open space/ community space etc will be devolved to the Council so that actions can be taken to deliver these services. Trying to save
	Day Centre			
	Internet Café			
	Microsoft Computing Centre			
	Community Centre on Swan Lane			

General town centre matters and infrastructure		development masterplan on Star Lane was positively received during consultation. Business plan for the community centre on Star Lane to be delivered once the hybrid planning application has been determined.		SNH and working with SNDC officers regarding improving the infrastructure.
	Creation of pocket parks along the Street with plants and trees.	To be revisited once the bypass has been agreed and delivery implemented.	April 2025	
	Creation of equipped play areas in locations with high amenity value and not adversely impacted by noise, air or vibration pollution.	A review of the playing facilities for the children to be undertaken once the community pavilion has been built and the available space can be discerned.	April 2025	
	Greening the environment through tree and vegetation planting.	Currently, with the pollution derived from the A140, greening the environment is challenging. To be revisited with the delivery of the bypass	April 2025	
	Redevelop village centre with a toddlers play area- open space to sit outside – to feel like a welcoming town	Although LSTC are unable to re-develop the village centre as it is not land they own, every effort can be given to make Long Stratton welcoming. Review of the open space can be undertaken as per the green space sections above.		
	Installation of additional seating in locations with high amenity value and not adversely impacted by noise, air or vibration pollution.	Review of all the seating within Long Stratton to support the community. Potentially coincide with delivery of the bypass.	April 2025	

General town centre matters and infrastructure	Market Place with a local Farmers market	This is not deliverable currently however as Long Stratton continues to evolve it is something that can be revisited.		
	Study to determine what facilities the community would use	This consultation work is ongoing and this document is as a result of finding out what the community wants. For any major work public consultation is a vital step in supporting the Community	Ongoing	
	Making St Marys Church more suitable for community and support use.	There are limitations to what LSTC can do to support the PCC in law however will continue to foster good working relationships with the PCC and will work together to gain good outcomes.		The Churchyard has now been closed and the maintenance handed to SNDC, will liaise with SNDC & PCC as necessary.
	Redevelopment of village hall and car park	As LSTC do not own the Village Hall and carpark LSTC are limited in what they can do. LSTC will continue to foster good working relationships with the village hall and provide financial support through the grants policy the Council has in place.		
	Property maintenance to make them look more attractive	LSTC have no power to support homeowners in property maintenance. If required will signpost homeowners to SNDC grants officer to see if there are any grants that maybe available for works to historic and grade II listed buildings.		
	Attracting businesses into Town centre	This is not deliverable currently as LSTC cannot influence businesses however as		

General town centre matters and infrastructure		the Town continues to evolve LSTC can continue to make Long Stratton welcoming and attractive to businesses.		
	Improvement to Water drainage	Continue to support the community by representing their concerns with drainage.	Ongoing	See Highways
	Charging points for electric cars	To undertake a review of car parking owned by LSTC at the playing field. To work with developers to influence electric points being put in any new development	Ongoing	Charging points installed at Swan Lane car park.
	Swift boxes	More research required into this as an aspiration and what LSTC can do to help with delivery.	April 2025	
	Bat boxes		April 2025	
	Bank	This is not deliverable currently as LSTC cannot influence businesses or future care homes, however as the Town continues to evolve LSTC can continue to make Long Stratton welcoming and attractive to businesses and provide support to those who are looking to provide care for the elderly and vulnerable.		
	Dentists			
	Supermarket			
	Care homes			
	Car parking	Undertake a feasibility study of carparking in the village and how it can be improved. Feasibility study to include cost of implementing a car park	Ongoing	
	Indoor activities for young people	To review the current community space in the village to ensure they are fit for purpose and utilised. If a shortfall is		Youth worker in place engaging with the young people.

General town centre matters and infrastructure		identified, initiate an action plan to address the shortfall.		
	Provision of improved public toilet facilities.	LSTC have agreed to adopt refurbished public toilets in the centre of Stratton. In addition to this public facilities will also be available on the playing field once the pavilion is built.	Completed	Swan Lane toilets in place. Pavilion public toilets open
	Information Centre	Community Pavilion when built to be a source of community information.	Completed	Pavilion open to the public where office staff are available to assist.
	Protection of existing Town features	LSTC to ensure, as a consultee on planning applications that they are in keeping with the existing Town features. Historical features such as the Icehouse to be logged and the responsibility of upkeep for reference purposes.	Ongoing	
	Signs to direct to services	Look at putting finger posts or similar on Norwich Road to highlight where the Dr's is, leisure centre, schools and town council.	April 2026	Finger posts on Swan Lane giving directions to the Town Council.
	Burial Space	To carry out a feasibility study on suitable locations for additional burial space	Ongoing	Contacted Norfolk Homes/ Land to ask what the time line is for parcels of open space etc will be devolved to the Council so that actions can be taken to deliver these services.
Area	Community Aspirations	Action	Target date	Updates
	Improving the bus services to Norwich and Diss	LSTC does not have the power to influence the bus service however		

Transport		when the Clerk is provided with evidence of a poor service (photos, times, dates and bus number) LSTC will support the community and forward the complaint.		
	Border Hopper service for residents with no other means of access to groups	Feasibility study into LSTC supplying a border hopper service once the community pavilion is in operation.	April 2026	LS does have a border hopper system and the Clerk is keen to understand more about the service to see if this can be utilised or potentially combining with neighbouring parishes to improve the service.
Area	Community Aspirations	Action	Target date	Updates
Resource	Lollipop lady for schools	LSTC to research how this can be delivered.	Completed	Speak to the schools to clarify the support they need.
	Litter picker for village	Grant for litter picking equipment been applied for. LSTC to arrange regular village litter picks with a strong volunteer core.	Ongoing	Equipment grant form completed by LSTC and available for litter picking groups. Engaging in Big Litter Pick organised by SNDC
Area	Community Aspirations	Action	Target date	Updates
Literature	Leaflet to promote Long Stratton and services	LSTC to write an information leaflet	April 2026	To coincide with new housing.
Area	Community Aspirations	Action	Target date	Updates
Education	More school places	LSTC has no power to influence provision of education. As part of the 1800 home development land has been allocated for a school site. LSTC to foster positive working		
	6 th Form provision			
	Another high school			
	Better sports facilities at the High School i.e. tennis courts,			

	basketball courts, running track, cricket and rugby.	relationships with schools. Exploration of schools using LSTC facilities at the Community pavilion such as MUGA which would give access to sports listed in the community aspiration.	Ongoing	
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