



Long Stratton Town Council

Pavilion, Manor Road Playing Fields, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness. Clerk: Mrs B Buck

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MINUTES OF FULL COUNCIL MEETING HELD ON MONDAY 13th JULY 2026 @ 7pm IN THE COMMUNITY PAVILION ROOM

In attendance: Councillors Lunnes, Baker, Lansdell, Dickerson, Thompson, Skelton, Lawrence, Morimont, Mundford (19:05) and Harris.

Town Clerk, Becky Buck

County Councillor Karl Catchpole

9 Members of Public

1. To receive apologies for absence

Councillors Willis, Smith and Pochin gave apologies for absence which were approved by the Council.

2. To receive disclosures of interest and dispensations.

Councillor Dickerson declared an interest in item 14c. There were no other declarations of interest or dispensations received.

3. To allow district and county councillors to speak - max 10 minutes

County Councillor Catchpole reported the following, The members fund at Norfolk County Council has been withdrawn to form a central pot that anyone can apply for and it means that there is no longer a limit on what how much the Council wants to apply for. Recently £5,000 has gone to the fire service. Due to elections, County Councillors are currently in Purdah so there is limited information that can be disclosed. Morningthorpe recycling centre is closing and there is a proposal to repurpose a building off Pulham Roundabout to allow a recycling centre to reopen there.

A member of the public asked County Councillor Catchpole to have a look at the footpaths especially on Flowerpot Lane as they are unsafe and need attention.

4. To allow members of the public to speak

A member of the public advised the Council that there is a member of the public within close proximity to the schools and the playing field that could pose a risk to children, the chairman advised that the Clerk would contact the police for reassurances.

A member of the public asked the Council to support the campaign for double yellow lines and zigzags to be placed on Swan Lane to protect the young people leaving school. The member of public advised that he has witnessed many near misses, numerous double parking all while HGV's are using the road this is in addition to the bus stops being opposite each other.

A member of the public asked when a bench will be put on footpath 12. The Clerk advised that it will be positioned soon. Also the bus shelter outside Netherton House is in a poor state, please can this be maintained and village maintenance in general needs to be looked at.

A member of the public complained that different members of the public are treated differently by the Chairman. The Chairman asked the member of the public to provide evidence of when this occurred. The member of the public could not remember.

A member of the public advised that at the top of Parkers Lane drivers from a car company have been using the cul-de-sac as a race track and using a drone overhead. This was reported to the police who advised that they need a licence to fly a drone, the member of the public was unsure if there were any restrictions. The Chairman advised the Clerk will write a letter to the car company.

5. **To approve the minutes of the meeting held on 8th June 2026 and 15th June 2026**

The minutes of the meetings held on 8th June were approved by the Council with one amendment 'to add Councillor Mundford to those in attendance'. The minutes of the meeting held on 15th June were approved by the Council.

6. **Finance and Governance**

a. **To note and authorise income and expenditure since 11th May 2026**

Income and expenditure was noted and approved by the Council and the Chairman signed the payment lists.

b. **To note the credit card payments since 11th May 2026**

Credit card payments were noted and approved by the Council and the Chairman signed the payment lists.

7. **To discuss and decide on request from Long Stratton Football Club.**

a. **Dugouts**

Following a lengthy conversation, the Council approved permanent dugouts. The Clerk was asked to provide a robust agreement which states that the football club will be responsible for all elements of the dugouts.

b. **Fridge in kitchen**

The clerk advised that other users of the kitchen had commented on the lack of fridge and freezer space and asked the Council to postpone this item until a solution could be found for all users. The Council agreed to postpone this item.

c. **Trophy cabinet in hallway**

The Council approved this item and asked the football club to send in dimensions of the proposed cabinet to the Clerk.

8. **To discuss and decide on sponsoring a bouncy castle for a community event on 31st July.**

The clerk gave an overview of the event, after a lengthy discussion, the Council agreed to sponsor the bouncy castle with the proviso that risk assessments and insurance cover was provided for the event.

9. **To discuss and decide on interview panel for groundsman apprenticeship.**

The Council agreed Councillors Willis and Baker will be on the interview panel.

10. **To discuss and decide on an emergency contact for the youth café residential Monday 17th-Wednesday 19th August**

Councillor Lunnes offered to be emergency contact for the youth café residential.



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11. To discuss and decide on when to lock the pavilion toilets during the summer months.

The Council agreed that the pavilion toilets needed to be locked later, 6pm in summer months. Councillors agreed to take turns to lock the toilets based on availability. The Clerk will liaise with councillors.

12. To discuss and decide on emergency contact for hirers for out of hours.

It was agreed that Councillors Pochin and Lunnes will be emergency contacts.

a. To discuss and decide on providing Council mobile for emergency contacts.

It was agreed to provide 2 Council mobiles for emergency contacts which can be passed around Council members to accommodate for emergency contacts.

13. Long Stratton Community Partnership

a. To receive a progress report to date

Councillor Harris gave a progress report, due to annual leave, there hasn't been a recent meeting however we have secured some new members to the community partnership which is good.

b. To discuss any actions that need to be taken forward

It was agreed that meetings will be scheduled.

c. To receive draft impact statement for the aims of the community partnership

The clerk provided a draft impact statement which was received positively, it was agreed to use the template as a base and personalise to Long Stratton.

d. Any other items that need discussing.

There were no other items that needed discussing.

14. Long Stratton Summer Event

Councillor Mundford declared an interest in item 14c.

a. To receive an overview of the event.

The clerk gave an overview of the event, everyone involved said it was a good day however quieter than previous years. It was noted that there were 2 other large events nearby that was also happening which could have impacted footfall.

b. To discuss what went well and what could be improved upon

The event overall went well, it was felt that additional advertising along the main road would have been beneficial. The climbing wall wasn't as popular however there wasn't clear signage on the cost of attempting the climbing wall so this needs to be improved upon. The new layout was popular and felt more inclusive.

- c. **To discuss and decide on giving thank you gifts to the 9 young people who volunteered on behalf of the Council.**

The Council approved £20 vouchers to the young people who volunteered for the day as a thank you.

15. To discuss and decide on the following policies

- a. **Computer and telephone use**

This was approved by the Council.

- b. **Training**

This was approved by the Council.

16. Items to note

At the event there was an unfortunate accident that saw the girl guiding colman shelter and sail get damaged. As girl guides are a charity this isn't something that they can replace easily. The Council agreed to help remedy this situation and the Clerk will liaise with girl guides.

A member of the public has requested that a councillor visits her in her home to discuss some concerns she has. It was agreed that the Clerk would invite her to a meeting at the pavilion where as many of the Councillors could attend if available.

17. Future agenda items

There were no future agenda items.

As there was no further business to discuss the Chairman closed the meeting at 20:41.