



Long Stratton Town Council

Pavilion, Manor Road Playing Fields, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness. Clerk: Mrs B Buck

Tel: 01508 530524

Email: Becky.buck@longstrattontowncouncil.gov.uk

Website: www.longstrattoncouncil.info

MINUTES OF FULL COUNCIL MEETING HELD ON MONDAY 14th SEPTEMBER 2026 @ 7pm IN THE COMMUNITY PAVILION ROOM

In attendance: Councillors Lunnes, Baker, Lansdell, Dickerson, Willis, Mundford (19:05) and Harris.

Town Clerk, Becky Buck, Admin Officer Molly Hallett and Youth Worker, Anastasia Twigg.

County Councillor Karl Catchpole

10 Members of Public

1. **To receive apologies for absence**

Apologies of absence were received from Councillors Pochin, Lawrence, Thompson, Skelton and Smith, these were accepted by Council.

2. **To receive disclosures of interest and dispensations.**

There were no disclosures of interest or dispensation received.

3. **To allow district and county councillors to speak - max 10 minutes**

County Councillor Karl Catchpole reported the following. Local Government Reorganisation has been paused, however this will save approx. £100 million.

Councillor Catchpole spent time with David Jessop the library manager handing out awards.

Councillor Catchpole spent time with a member of the public who shared concerns regarding flooding, the member of the public has been using his own resources to make more attenuation ponds with some financial support from Norfolk County Council. Anglia Water has been carrying out some testing of the pipework and told Councillor Catchpole the length and size of the pipes are not adequate for the water flow.

4. **To allow members of the public to speak**

A member of the public advised that there are still 25 metres of traffic cones which were put in place by Highways in December however no work is being undertaken.

The member of public also asked if the Council could ask Norfolk County Council to put a sign on the junction of Hall Lane stating that no HGV's can turn right, this would mean that HGV's would have to turn left out of Hall Lane and use the bypass as opposed to going straight through Long Stratton.

The member of public asked who was responsible for bike racks and seats at Ice House Precinct, the Council was able to advise him of the landlord.

A member of the public asked if there was any advance on a dog walking area. He also asked if we could have additional bins along the high street and mentioned the bus stop, ice house precinct and the library.

A member of public advised that following a Freedom of Information request by Ben Goldsborough that the former site of South Norfolk House had been sold to a Nottingham based company called Infinity however South Norfolk District Council have not received a penny of the £1.3 million as money cannot

pass hands until planning permission had been granted and to date no planning applications had been received.

A member of the public wanted to discuss item 11 on the agenda, a new SAM2 machine south of Baxter Close to tackle the speeding on the south side of Long Stratton.

A member of public discussed the recent footpath report, she advised that some of the finger posts were hidden or damaged and in one case missing. On FP18 there is a dangerous style, Mill Rd on the left hand side halfway down, please can the Council chase this further. On FP26 there is a piece of wooden fence across the path which is illegal.

A member of the public advised that she had met with someone and had discussed using the new woodland area as a forest school however as Octavius has legal responsibility for 3 years more research was needed.

5. To approve the minutes of the meeting held on 7th September and [13th July 2026](#)

The minutes of the meeting held on 13th July 2026 were approved by Council and signed by the Chairman as a true record. Minutes of the meeting held 7th September were postponed to the following meeting.

6. Finance and Governance

a. To note and authorise income and expenditure since 13th July 2026

Income and expenditure was noted and approved by the Council and the chairman signed the payment list as a true record.

b. To note the credit card payments since 13th July 2026

All credit card payments were noted and approved by the Council and the chairman signed the payment list as a true record.

c. To note the [external audit](#) completion.

The Council noted the completion of the external audit.

d. To discuss and decide on the quote for [Rialtas web](#).

Following a lengthy discussion the Council approved the quote for Rialtas web.

7. To discuss and decide on increasing the maintenance payments to Churchyards by 2.5% [as requested](#).

Following a lengthy discussion the Council approved the increase of 2.5% to the maintenance payments for churchyards.

8. Youth Work

a. To receive a report on the residential trip held 17-19th August

Anastasia gave a verbal report on the residential trip which was noted by the Council.

b. To receive minutes of the youth council meeting

A youth councillor gave a verbal report of the minutes of the Council meeting. The youth council meet once a term. The youth councillor was thanked for her time and she was encouraged to attend future meetings.

c. To discuss and decide on approving any actions as a result of the youth council meeting.

There were no actions to approve.



Long Stratton Town Council

Pavilion, Manor Road Playing Fields, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness. Clerk: Mrs B Buck

Tel: 01508 530524

Email: Becky.buck@longstrattontowncouncil.gov.uk

Website: www.longstrattoncouncil.info

9. Long Stratton Community Partnership

a. To receive a progress [report to date](#)

Councillor Harris gave a progress report, he stated that we had a meeting regarding the centre of Long Stratton with multiple organisations.

b. To discuss any actions that need to be taken forward

It was an initial meeting and there will be a follow up meeting to take discussions further.

c. Any other items that need discussing.

No other items needed discussing.

10. To discuss and decide on a Japanese pocket forest and location. [Miyawaki-Method-Handbook v6.pdf](#)

Following a lengthy discussion, it was decided that a Japanese pocket forest was a good idea however the Council currently doesn't have the space. It was agreed to add this to the action plan for when open space comes available.

11. To discuss and decide on a new [SAM2 location](#) as requested by a resident to the South of Long Stratton.

Following a lengthy discussion, the Council approved a new SAM2 site to the south of Long Stratton by Baxter Close.

12. To review [Councillors laptops](#) and discuss and decide on a course of action.

The Clerk advised the Council that due to cyber security and the need for all councillors to have a .gov.uk email address using personal devices for Council business is challenging. Following a lengthy discussion, the Council asked the Clerk to look at devices that can be used for emails only and the Council agreed that they would like to go back to paper packs for meetings.

13. To review response from NPOWER and to discuss and decide on [night skies](#).

Following a lengthy discussion, the Council approved night skies.

14. Funding opportunities

a. Geoffrey Watling, 50% towards play equipment for 8 months to 3 years.

This was noted by the Council.

b. South Norfolk [Nature Conservation fund](#), £10k. Closing date 18th September.

This was noted by the Council.

c. South Norfolk, [Street Scene Improvements](#), £15k. Closing date 31st October.

This was noted by the Council.

d. High Streets Matter £5k for a project to increase footfall, [Easter trim trail](#). Closing date 16th September.

This was noted by the Council.

15. Items to note

There is a clinical waste bin in the Northern compound, can this be chased for removal.
Can the Council look at a bike rack at the top of St Michaels Road
Bus shelters need cleaning.
The repair shop is on tour, could the Council look at the Sexton's Wheel at the Church.

16. Future agenda items

Future road names can the Council consider Dave Hipperson and Kevin Gristwood.
Can we ask Norfolk Homes when naming roads to put why they are named so for heritage conservation.
Can the war memorial be steam cleaned.
Beside the Church it is very overgrown can we get the relevant body to carry out maintenance.

17. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)

The meeting was closed to press and public.

18. Staffing matters

The Clerk advised the contractual payrise as agreed by National Joint Councils had been agreed and back dated to 1st April.

The Council asked Councillors Baker and Willis to undertake interviews for the recruitment of the Direct Services Officer apprentice.

As there was no further business to discuss the Chairman closed the meeting at 20:52.